

SMOKING PROTOCOLS

STAGE 1

If a pupil is caught smoking in or around the school premises a :

C4 Detention is issued the same day (1 hour)
and a letter sent home to inform parents



Referral to House Team
Recorded on IRIS



Referral to School Nurse



Referral to OASIS
(Outside Agency for Support with Smoking)

STAGE 2

If a pupil is caught smoking in or around the school premises for a second time :

An Internal Exclusion is applied
Letter sent home to parents



A parental meeting is held and the pupil will
Only return to school once a 'Behaviour Contract'
Has been signed by Parent, Headteacher, and Pupil.

STAGE 3

Repetition or refusal to comply will result in a Fixed Term Exclusion.

4th May 2010

Fao: Parent / Guardian of:

Dear Parent / Guardian,

Today you're Son/Daughter was caught smoking at school. As a consequence for this a one hour Senior Staff detention has been issued.

I appreciate it is not a simple matter of telling anyone not to smoke, because it is an addiction. However, during school time the Headteacher, Governing Body and LA have declared this building a non smoking building. This also applies to smoking outside of the building whilst wearing the uniform and representing Failsworth School.

Should this matter not be rectified then we will have no alternative but to issue a fixed term exclusion and pass this matter onto the local police who will issue a fixed penalty fine to anyone who smokes in a **'Smoke Free'** place. Fixed penalty notice (if paid in 15 days) £30. Fixed penalty notice (if paid in 29 day) £50, court awarded fine up to £200.

If you would like to discuss this matter further please do not hesitate to contact me.

Yours sincerely,



Mrs A Atkinson
Assistant Headteacher Inclusion

